



West Bengal State Electricity Distribution Company Limited

(A Govt. of West Bengal Enterprise)

Registered Office: Vidyut Bhavan, Bidhannagar, Block-DJ, Sector-II, Kolkata-700 091

CIN: U40109WB2007SGC113473, website: www.wbsedcl.in

Office Order No: 667

Dated: 02/03/2026

The promotional path of the Personal Assistant Cadre, as formulated through WBSEDCL (ROPA) Rule 2020 and the Pharmacist Cadre along with pay structure is given below:-

Personal Assistant				Pharmacist			
Designation	Level	Unrevised Pay Band	Pay Level as per ROPA -2020	Designation	Level	Unrevised Pay Band	Pay Level as per ROPA - 2020
Personal Assistant	Induction	Rs.6300-20,200 (G.P. 3600)	4	Pharmacist	Induction	Rs.6300-20,200 (G.P. 3600)	4
Sr. Personal Assistant	1 st CPS	Rs.6300-20,200 (G.P. 3900)	5	Sr. Pharmacist	1 st CPS	Rs.6300-20,200 (G.P. 3900)	5
Private Secretary	2 nd CPS	Rs.9300-34,800 (G.P. 4700)	7	Hr. Gr. Pharmacist	2 nd CPS	Rs.9300-34,800 (G.P. 4700)	7
Sr. Private Secretary	3 rd CPS	Rs.15,600-39,100 (G.P. 5400)	8	Gr.-I Pharmacist	3 rd CPS	Rs.15,600-39,100 (G.P. 5400)	8


It has been decided through Office Order No. 587 dated 20.01.2026 that the pay of the Office Executives who have been elevated from the Post of Assistant be fixed notionally at Rs.7440/- + Rs.3600/- from the date of creation of the post of Office Executive i.e.31.03.2012 and that should be drawn while fixing pay at the Sr. Office Executive level on promotion under CPS. In terms of the stipulation under Clause – 6 of Office Order No. 1900 dated 31.12.2020, Pay of the Personal Assistant Cadre and the Pharmacist Cadre may also be fixed notionally at Rs.7440/- + Rs.3600/- from the date of creation of the post of Office Executive i.e.31.03.2012 and that should be drawn while fixing pay at the level of Sr. Personal Assistant and Sr. Pharmacist on promotion under CPS.

Accordingly, it is hereby, ordered that the pay of the Personal Assistant and the Pharmacist be fixed notionally at Rs.7440/- + Rs.3600/- from 31.03.2012 and that should be drawn while fixing pay at the Sr. Personal Assistant and Sr. Pharmacist level on promotion under CPS.

It is further ordered that payment of arrear at the level of Sr. Personal Assistant and Sr. Pharmacist before 01.01.2020 will be drawn in the unrevised scale under WBSEDCL (ROPA) Rule 2009.

Salary on the re-fixed pay will be drawn from the salary month March, 2026. Differential amount will be paid in 6 (Six) monthly installments starting from salary month March, 2026 after due authentication of pay.

This has reference to Resolution No. 12 adopted in the 137th Meeting of the Board of Directors held on 12th February, 2026.


(A.K. Latua)
Director (HR)

Distribution:

1. **The Adviser (S&V), WBSEDCL**
2. **The Legal Advisor, WBSEDCL**
3. **The Chief Engineer:** CRM/ Commercial / Communication Cell/Distribution-South /Distribution-North /Distribution Planning /Distribution Testing/ EMD/ Hydel/IT/ Project-I / Project-II / Project-III / Project-IV / PTP / P&C / PIDD / PSPD / Regulation / R&EM Cell / Solar Power Generation Department / Safety Cell / S&LP Cell / TPSP, WBSEDCL
4. **The Chief Engineer & Project Manager. PPSP HQ, WBSEDCL**
5. **The General Manager (HR&A):** Corporate/HRDD/Planning, WBSEDCL
6. **The General Manager (F&A):** Corporate Planning/Corporate Operations/ Internal Audit, WBSEDCL
7. **The Company Secretary. WBSEDCL**
8. **The Chief Medical Officer, WBSEDCL**
9. **The Project Manager (Hydel Units):** RHP/ TCFHP/ JHP, WBSEDCL
10. **The Project Site-in-Charge. PPSP Site, WBSEDCL**
11. **The Officer-On-Special Duty, WBSEDCL**
12. **The Chief Vigilance Officer, WBSEDCL**
13. **The Zonal Manager:** Kolkata / Burdwan / Berhampur / Midnapur / Malda / Siliguri Zone, WBSEDCL
14. **The Addl. General Manager (HR&A):** SSC/R&MP/ CLM/ Dist./ ES&ER-I/ ES&ER-II/ CS/CHR/Legal/Vigilance/Board Cell, WBSEDCL
15. **The Addl. General Manager (F&A):** B&A/Corp.-Finance/Corp.-MIS/Terminal Claim/DHQ/Insurance/RiskCell/Regulation/HHQ/Project-IV/IA/Project-I/Project-II/Project-III, WBSEDCL
16. **The Addl. General Manager (Corporate Communications & CPRO), WBSEDCL**
17. **The Resident Director, WBSEDCL, New Delhi**
18. **The Chief Security Officer, WBSEDCL**
19. **The Sr. Manager / Manager (F&A):** CMC/Treasury/Fund & Payment/CPF Cell, WBSEDCL
20. **The Project Manager:** Darjeeling/ Uttar Dinajpur/ Nadia / North 24 Parganas/ Burdwan / PaschimMedinipur/ Bankura / Birbhum / Howrah / Hooghly / PurbaMedinipur / Jalpaiguri / Coochbehar / Malda / DakshinDinajpur / Purulia / Murshidabad / South 24 Parganas-I / South 24 Parganas-II, WBSEDCL
21. **The Regional Manager:** 24 Pgs (North) / 24 Pgs (South) / Bankura / Bidhannagar / Birbhum / PurbaBurdwan / Paschim Burdwan / Darjeeling / Hooghly / Howrah / Jalpaiguri / Malda / Paschim Midnapur / Murshidabad / Nadia / Purulia / Uttar Dinajpur / Dakshin Dinajpur / Purba Midnapur / Coochbehar / Alipurduar / Kalimpong / Jhargram, WBSEDCL
22. **The Chief Land Officer, WBSEDCL**
23. **The Divisional Engineer:** Mini Micro Hydel Division, WBSEDCL

- 24. The Divisional Manager:** Alipurduar / Arambagh / Asansol / Baduria / Bankura / Barasat / Barrackpore / Baruipur / Basirhat / Behala / Belda / Berhampur / Bidhannagar-I / Bidhannagar-II / Bishnupur / Bolpur / Bongaon / Bhangar / Burdwan North / Burdwan South / Canning / Chandannagar / Contai / Coochbehar / Chanchal / Balurghat / Buniadpur / Durgapur / Domkal / Dinhata / Egra / Garia / Ghatal / Gazole / Habra / Haldia / Howrah-I / Howrah-II / Islampur / Jalpaiguri / Jhargram / Jiaganj / Joynagar / Kakdwip / Kalna / Kalimpong / Kalyani / Kandi / Katwa / Krishnanagar / Kharagpur / Khatra / Kurseong / Mal / Mathabhanga / Memari / Midnapur / Mogra / Naihati / Malda / Nakashipara / New Town / Purulia / Raghunathganj / Raghunathpur / Raiganj / Rampurhat / Ranaghat / Serampore / Siliguri Suburban / Siliguri Town / Singur-Haripal / Suri / Tamluk / Tarakeswar / Tehatta / Uluberia Division, WBSEDCL — for further circulation as may be required under their jurisdiction.
- 25.** The P.S. to Chairman & Managing Director / Director (Human Resource) / Director (R&T) / Director (Finance) / Director (Distribution) / Director (Projects) / Director (Generation) / Executive Director (Distribution) / Executive Director (Commercial) / Executive Director (Projects), WBSEDCL